

**PLANT CITY COMMUNITY CHORALE (PCCC)
Board Of Directors (BoD) Meeting**

August 13, 2026

LOCATION: Zoom

<https://us06web.zoom.us/j/85213228381?pwd=9gW5fMolgFj3GCj7WQYzsR1mpGPnVG.1>

Meeting ID: 852 1322 8381

Passcode: 520080

PRESENT: Ann Shepard – Executive Director (ED)
Kim Rupp – Treasurer
Jane Carter – Secretary

GUESTS: Coleman Flentge – Artistic Director, Nancy Crist – Music Librarian

Ann Shepard called the PCCC Board of Directors (BOD) meeting to order at 7:00 PM.

APPROVAL OF PREVIOUS BoD MEETING MINUTES

Not the focus of this meeting

TREASURERS REPORT

Not the focus of this meeting

OLD BUSINESS

Not the focus of this meeting

NEW BUSINESS

Quick recap

The meeting focused on selecting music for the upcoming winter concert, with Coleman presenting a theme centered around winter as a time of healing, rest, and community. He explained how various new and existing pieces fit this theme, while Ann, Jane, Nancy, and Kim discussed the balance between new, reflective songs and more traditional, familiar Christmas music. The group reviewed a long list of potential pieces, with Coleman highlighting his favorites and addressing concerns about audience resonance and stylistic variety. They also talked about potential venues and themes for a separate cabaret event, considering locations like Stage 201 and Propagation, and discussed the possibility of including soloists and small groups. Updates on returning and new choir members were shared, and the conversation touched on the use of interns for marketing and administrative tasks. The conversation ended with plans to reconvene to finalize music selections and further discuss the cabaret concept.

Ann provided updates on returning and new tenor singers, including confirmations from Jonathan and two new tenors named Duke and Matt, while noting uncertainty about Brian Kottmeyer's participation. They confirmed that several singers, including Marianne and Wren would be returning, though some details about specific performers still needed verification.

The meeting experienced technical difficulties with Jane and Nancy singing in and a participant joining by car.

Winter Musical Theme Presentation and Concert Planning

Coleman presented a musical theme for winter that focuses on rest, community coming together, and inner healing rather than just the cold season. He reviewed several song suggestions, explaining how each piece aligns with the theme of winter as a time for introspection, community gathering, and finding inner light during dark times. The discussion included specific songs like "Draw the Circle Wide," "Healing Light," "The Peace of Wild Things," and traditional pieces that fit the conceptual framework of winter as a time of restoration and hope. Coleman explained how various songs fit together thematically, describing how traditional Christmas songs like "Alana Nita Nana" and "All Will Be Well" connect through themes of rest, light in darkness, and healing.

The team reviewed various musical options, with Coleman having made some last-minute changes by removing pieces that didn't resonate with him. The conversation ended with the group acknowledging they needed more time to properly review all the music options before making final decisions. They scheduled a follow-up meeting for Wednesday, August 26th at 7:30 PM to finalize music selections, with Kim noting that two weeks would typically be needed for music delivery. The team agreed to listen to the new pieces multiple times.

They also discussed potentially involving St. Clement's people in the performance.

Cabaret Concert Planning Discussion

The group discussed plans for a cabaret concert as an additional performance, with October proposed as a potential timing to space it out from regular concerts. Coleman suggested three possible themes: a traditional Christmas cabaret, an American music-themed performance celebrating America's 250th anniversary, or a general mix of contemporary and pop music. There was discussion on venue options, with Propagation and Stages 201 as potential locations, with Nancy offering to contact Stages 201. The group noted logistical challenges including the need for sufficient preparation time and venue capacity as primary considerations. Coleman raised concerns about accompaniment needs and offered to discuss with Rob about potentially having an additional pianist, while also noting opportunity for guitar accompaniment for some performances.

After deciding to focus on a decades-themed cabaret starting from the 1960s through current times, the discussion focused on organizing soloist performances with possible Chorale participation and considering songs from their existing repertoire that could be adapted for cabaret-style presentation. They decided on a program structure of approximately 7 pieces total, potentially including 5 soloists and 2-3 Chorale numbers, which they determined would be appropriate for a restaurant setting. It was confirmed there was a need for performers to check in with Coleman regarding their selections, though no formal audition process was required.

They agreed to include this information in the Wednesday email, with Ann suggesting they attach a copy of available music from their library. This will be a good way to gauge members' willingness to participate in a cabaret performance.

Intern Availability

The group also discussed securing USF interns for various tasks including social media management and music inventory updates, with Coleman offering to post internship opportunities on his LinkedIn profile.

ACTION STEPS

Ann

- [Reach out to Sopranos \(Casey, Donna, Paula\) to confirm their return for the concert.](#)
- [Reach out to Brian Kottmeyer to see if he's willing to return to the choir.](#)
- [Include a solicitation for cabaret participants and their song choices in the Wednesday email, attaching a copy of the Chorale's music library.](#)
- [Organize a Zoom meeting for Monday, August 26th at 7:30 PM to finalize music selections for the concert.](#)

Coleman

- [Send another email to Alyssa Jones regarding structuring the internship into a USF course.](#)
- [Post the internship opportunity on his LinkedIn profile.](#)
- [Check the sheet music for "Healing Light, A Celtic Prayer" to assess instrumental requirements.](#)

Kim

- [Order the selected music after the final decision is made on August 26th.](#)

Nancy

- [Contact the owner of Stage 201 to inquire about hosting the cabaret.](#)
- [Send the link or information for "May It Be" \(Lord of the Rings\) and "Christmas Lullaby" \(John Rutter\) to Coleman for consideration.](#)

NEXT BOARD MEETING

The next monthly BOD Meeting will potentially be **September 3, 2026**, at 7:30 pm via Zoom meeting.

The next meeting to review and select music for the December concert will be held **August 26, 2026**, at 7:30 pm via Zoom meeting

ADJOURNMENT

There being no additional business, the meeting was adjourned at 8:37 p.m.

Respectfully submitted.

Jane Carter – PCCC Secretary