PLANT CITY COMMUNITY CHORALE (PCCC)
Annual Chorale Meeting

May 11, 2026

LOCATION: St. Clement Catholic Church
1104 N Alexander St, Plant City, FL 33563

PRESENT: Ann Shepard – Executive Director (ED)
Kim Rupp – Treasurer
Jane Carter – Secretary
Chorale Members in Good Standing

GUESTS: None

Ann Shepard called the PCCC Annual meeting to order at 7:00 PM.

Old Business
Ann reviewed the 2025-2026 financials highlighting increased income from revised ticket pricing, membership dues and new sponsorship program; and increased expenses due to rehearsal space changes. A forecasted year-end bank balance of was provided.

There were no questions from the members.

NEW BUSINESS
Ann presented five objectives for the 2026 – 2027 season

1. Explore securing one or more USF music student interns next year to support social media and chorale operations.
2. Launch a project to create a new platform for our website.
    a. Aim to eliminate GoDaddy hosting/domain management fees and reduce Square payment processing fees.
    b. Upgrade technology to simplify site maintenance and improve the user experience.
    c. Evaluate platforms that integrate with the website to streamline ticket sales and management for member volunteers.
3. Consider organizing another event with James A. Haley Veterans' Hospital, along with other free community events.
4. Recruit new members and volunteers to support scholarships and donor solicitation.
5. Plan social events for Chorale members. Asked for a volunteer to organize some events.

Ann reviewed, as a reminder, the type of information that is available to members on the website and provided the password to the "Members Only" page.

ELECTION FOR THE 2026-27 BOARD OF DIRECTORS

Because no other nominations were brought forward by the membership, a vote of confidence was held by secret ballot. The current BoD members were unanimously re-elected.

Executive Director – Ann Shepard
Secretary – Jane Carter
Treasurer – Kim Rupp

NEXT ANNUAL MEETING

The next Annual Chorale Meeting will be scheduled for May of 2027.

ADJOURNMENT

There being no additional business, the meeting was adjourned at 7:20 pm.

Respectfully submitted.
Jane Carter – PCCC Secretary

PCCC Year-End Projected Financial Position Summary
As of June 30, 2026
Prepared May 6, 2026, by Ann Shepard, Executive Director

PCCC began the fiscal year on July 1, 2025, with an opening bank balance of **$2,570**. The annual budget was developed by the Board of Directors using prior years' income and expense trends as a guide.

To address rising costs and inflationary pressures, **member dues and ticket prices were increased** for the current fiscal year. In addition, targeted membership recruitment efforts resulted in an **approximately 25% increase in membership**. This growth led to increased member dues revenue, while also contributing to higher music-related expenses associated with a larger ensemble.
The introduction of a **new sponsorship program** produced higher-than-budgeted concert sponsorship and advertising income. **Individual donations** also exceeded projections. Furthermore, **in-kind donations** helped offset several operating costs, including office supplies, contract employee bonuses, Zoom subscriptions for Board meetings, and printing expenses.

On the expense side, **rehearsal space rental costs increased** due to an unplanned relocation from FUMC. Additionally, the Board-approved use of **guest musicians** enhanced concert quality and audience appeal, resulting in higher performance-related expenses.

The June concert ticket sales are projected to be about the same as at the last concert. Increasing ticket sales can greatly contribute to cash available to start the new year and hopefully enable us to provide an increase in salary to our Artistic Director and Accompanist for next fiscal year.

Overall, despite increased expenses in several areas, PCCC is projecting a **year-end bank balance of approximately $5,900**, after all June concert-related expenses are paid.

QB Acct#	PCCC Budget Items	2025-2026 APPROVED Budget		Fiscal Year Actuals/Estimate	under(over
INCOME					
43440	Gifts In Kind Goods Donations	$ 500		$2,771.47	($2,271.47
43450	Individual/Business Donations/Contributions	$ 3,250		$4,775.00	($1,525.00
43460	Sponsorships	$ 1,500		$3,750.00	($2,250.00
47260	Advertisers	$ 700		$0.00	$700.0
	Total 43400 Direct Public Support	**$ 5,950**		**$11,296.47**	**($5,346.47**
Earned Income					
45030	Interest Income	$ 5		$5.50	($0.50
	Total 45000 Investments	**$ 5**		**$5.50**	**($0.50**
46425	Contracted Services	$ 300		$0.00	$300.0
46426	WE Contracted Services - Community Events	$ -		$0.00	$0.0
46430	Miscellaneous Revenue	$ -		$25.00	($25.00
46431	Music Adoption	$ 150		$440.00	($290.00
	Total 46400 Other Types of Income	**$ 450**		**$465.00**	**($15.00**
47230	Membership Dues	$ 5,910		$5,942.36	($32.36
47250	Ticket Sales	$ 12,000		$11,835.00	$165.0
	Total 47200 Program Income	**$ 17,910**		**$17,777.36**	**$132.6**
Total Income		**$ 24,315**		**$29,544.33**	**($5,229.33**
EXPENSES					
Contract Payroll Expenses					
60920	Business Registration Fees	$ 100		$105.00	($5.00
60930	Advertising & Promotion	$ -		$70.00	($70.00
	Total 60900 Business Expenses	**$ 100**		**$175.00**	**($75.00**
62150	Outside Contract Services (Musicians)	$ 900		$1,200.00	($300.00
	Total 62100 Contract Services	**$ 900**		**$1,200.00**	**($300.00**
62501	Concert Space Rental	$ 1,200		$1,145.00	$55.0
62502	Concert Programs & Posters	$ 900		$1,456.95	($556.95
62503	Concert Expenses -Tickets	$ 150		$13.49	$136.5
	Total 62500 Concert/Event Expenses	**$ 2,250**		**$2,615.44**	**($365.44**
62890	Rehearsal Space Rent, Parking, Utilities	$ 720		$1,650.00	($930.00
	Total 62800 Facilities and Equipment	**$ 720**		**$1,650.00**	**($930.00**
65010	Dues & Subscriptions	$ -		$159.90	($159.90
65011	Accounting Software	$ 456		$491.98	($35.98
65020	Post Office Box	$ 185		$192.00	($7.00
65020	Postage	$ 30		$18.19	$11.8
65030	New Member Packet (**Printing & Copying**)	$ 50		$37.06	$12.9
65040	Office Supplies	$ 70		$45.51	$24.4
65045	Music Expense	$ 1,500		$2,181.61	($681.61

QB Acct#	PCCC Budget Items	2025-2026 APPROVED Budget		Fiscal Year Actuals/Estimate	under(over)
85550	Website Maint OnPoint IT Solutions	$ -		$0.00	$0.00
85550	Website GoDaddy - Domain, SSL, Web	$ 462		$526.00	($64.00)
85551	Square Credit Card Processing Fee	$ 150		$230.89	($80.89)
85552	Bank Fees	$ -		$3.00	($3.00)
	Total 85500 Other Expenses	**$ 612**		**$759.89**	**($147.89)**
Total Expenses		**$ 22,903**		**$26,280.88**	**($3,377.88)**
	Summary				
	Total Income	**$ 24,315**		**$29,544.33**	**($5,229.33)**
	Total Expenses	**$ 22,903**		**$26,280.88**	**($3,377.88)**
	Difference Income (Expense)	**$ 1,412**		**$3,263.45**	**($1,851.45)**
	Cash carry over from 2024-25FY	**2,607.91**			
	CASH BALANCE from QB Balance Sheet	2,607.91			
	Cash Balance calculated - Last Mo Bal - current month profit or (loss)				
	BANK BALANCE Starting year	$ 2,607		Year End	$5,899.36