

**PLANT CITY COMMUNITY CHORALE (PCCC)
Board Of Directors (BoD) Meeting**

Dec 23, 2024

LOCATION: Zoom Meeting
Meeting ID: 811 8904 4807
Passcode: 227115

PRESENT: Ann Shepard – Executive Director (ED)
Kim Rupp – Treasurer
Barbara Bell – Secretary

GUESTS: Carol Walker - Concert Manager
Coleman Flentge – Artistic Director

Executive Director Ann Shepard called the PCCC Board of Directors (BOD) meeting to order at 7:30 pm via Zoom.

APPROVAL OF PREVIOUS BoD MEETING MINUTES

Nov 7th, 2024, minutes had been presented via and approved as Secretary was not present at the Nov 7 meeting and the minutes were taken by Executive Director and presented via email. Barbara made a motion to accept and approve the minutes from the Nov meeting. The motion was seconded and approved. The minutes will be posted by Ann Shepard on the website.

TREASURER’S REPORT

For the month of November everything in the financial summary looks great. At the end of November, we had \$8,690 in the bank. The total in the checking account as of today is \$5,182 after all payments to Coleman and all the checks for the concert have cleared.

Carol questioned why a charge of \$312.27 for printing the programs wasn’t in the actuals. And asked why it didn’t post in November. Kim paid for it by debit card in December. Carol had correction to concert actuals.

Carol made a motion to accept the financials, Barbara seconded, Financials accepted and approved.

DISCUSSION RE SELECTING AND ORDERING NEW MUSIC FOR PATRIOTIC CONCERT AS LISTED BELOW:

Ann suggested we order 35 copies when ordering music. Songs discussed are as follows:

Star Spangled Banner – Coleman is getting a new version for us to consider. BOD to listen to the Jacob Naverud arrangement and see if we like it better than the version in our library. Nancy/Pat – Update the inventory list to include a column that identifies whose arrangement we have in our library for each piece that does not specify the arrangement. Carol will check Sunday, who is the arranger.

1. Armed Forces –
2. Battle Hymn –
3. Will there Really Be a Morning – Included: We may not have enough copies since there are only 19 of the SA versions we own, will need to order.
4. Lift Every Voice and Sing – Included: Coleman to send the arrangement to the BoD. This is a Public Domain version so no music will be ordered for this piece.
5. We Shall Overcome – Included: Coleman will get guest soloist and trim down length. Will use SAB version.
6. God Bless America – Discussed adding America the Beautiful.

This concludes the music we have done in the past. The remainder of songs will be new to the chorale.

7. Light of a Clear Blue Morning
8. Peace like a River (from PCCC Library) – We may not have enough men to successfully sing this but will see after rehearsals start.
9. Give me your tired, your poor – No arranger listed. We need to list the arranger in each piece in our Music Inventory list. Carol will check Sunday to see if our version of Give me your tired, you Poor has the cello included in version.
10. American Anthem – Included - Sample version was too short. BoD to Google this song arranged by Purifoy to hear the entire piece.
11. Over my Head – Coleman to borrow from Patel HS the needed copies.
12. Heal the World –
13. Do You Hear the People Sing? – Included
14. El Pueblo Unido - Included

Additional Action Items for music.

BoD – 12/30/2024 – Agree on versions of “Star Spangled Banner”, “Lift Every Voice and Sing”, “We Shall Overcome” and buy or use “Give me your tired, your poor”.

- Kim – Order the 5, potentially 6, new pieces by Jan 3, 2025.
- Kim – Once the music is received, scan a copy for Coleman to order rehearsal tracks.
- Coleman – Order Curtis Mathis rehearsal tracks.

Carol suggested that members could adopt music, which would entail paying for a song for the chorale. Next section is

OLD BUSINESS

LESSONS LEARNED:

Attached is a document Ann generated outlining Lessons learned from our Winter concerts. We did not discuss the document because everyone had read the document, and we really had no additional comments.

Additional lessons learned:

1. Ann – gather vacation information from the BoD, Coleman, Rob, Nancy and create a vacation calendar to be posted on the Website under the Members Only Page.
2. Carol – Request to get on the St. Clement calendar for our concert, Sunday, May 18, 2025.
3. Ann – create member recruiting flyers and posters to use for membership drive. Distribute in next Wednesday email 12/31/2024.
4. Coleman – Have music shipped to Kim’s house to scan and if determined that pdfs are needed for rehearsal tracks, send to Coleman. Check with Curtis Mathis to determine if they have rehearsal tracks when ordering music.
5. We need assigned seats for voice placement and blending and discourage movement.
6. We need more men singers, and more singers were discussed. We are trying to bring back former singers as well as new singers.
7. Member ticket sales didn’t predict how many programs to print, and we ran short of programs.

CONCERT MASTER REPORT

We didn’t have programs left over to send to sponsors.

Carol wants to have a draft of the poster to send with requests for sponsorship. Discussed Hopewell and Absolute Auto being notified we have no fall concert this year and need their continued sponsorship. Empty Bowls feedback was we were too far away from the people and need to adjust the stage closer. We were very favorably received. If we are invited back next year, we will accept.

NEW BUSINESS

It was proposed to have our next concert at St Clements and all agreed.

May 18th was selected and agreed on

Start date for rehearsal is Jan 27th.

It was reported that we can only moving piano and nothing else on the stage at the Monday night rehearsals in Wesley Hall.

Proposed having a party before the 1st rehearsal on Jan 27th. Ann proposed sending another email out to former members to see if anyone is interested.

ACTION ITEM RECAP

1. **Kim Rupp – Research the \$210 donation from Oct. 2024 QuickBooks reporting and ensure Carol has it on the Donor tracking sheet.**
2. **Carol Walker –Send corrected Concert Actuals to Kim**
3. **Barbara Bell – Send thank you notes to Marion Smith for \$1000 and Lauren Lenzen for \$50 by 12/31/24.**
4. **Ann Shepard – Gather vacation information from the BoD, Coleman, Rob, Nancy and create a vacation calendar to be posted on the Website under the Members Only Page.**
5. **Carol Walker– Request to get on the St. Clements calendar for our concert, Sunday, May 18, 2025.**
6. **Ann Shepard – Create member recruiting flyers and posters to use for membership drive, distribute in Next Wednesday email 13/31/2024.**
7. **Ann to send out a request in the Wed email regarding having a pre rehearsal party.**

NEXT BOARD MEETING

The next monthly BOD Meeting will be Mon. 01/06/2024 at 7:30 PM via Zoom. Kim will need to get rent checks out sometime between 1/6 and 1/20.

ADJOURNMENT

There being no additional business, Ann called for adjournment, Kim 2nd. The meeting was adjourned at 9:56 p.m.

Respectfully submitted.

Barbara Bell – PCCC Secretary