

PLANT CITY COMMUNITY CHORALE
January 30, 2024
BOARD MEETING MINUTES

TIME: 7:00 PM

LOCATION: **First United Methodist Church, Plant City FL**

PRESENT: Michael Brandt – Executive Director (ED)
Kim Rupp – Treasurer
Barbara Bell – Secretary

ABSENT: None

GUESTS: None

Executive Director Michael Brandt called the PCC Chorale (PCCCC) Board of Directors (BOD) meeting to order at 7:35 pm.

APPROVAL OF PREVIOUS MINUTES

November and December minutes were not available to be approved. When available they will submit for approval at the first available board meeting, and then submitted to Ann Shephard for the website.

TREASURER’S REPORT

Kim confirmed that the tax forms (1099) and all tax forms that are due to be submitted to the IRS will be submitted before the deadline, which is tomorrow, 1-31-24. Kim is in contact with Ann to accomplish filing our taxes. Kim has a copy of last year’s report and expects to file our taxes and get a copy of current financial reports to Ann Shephard for filing on our website for our members. Kim may file the taxes tonight Jan 30th.

Kim is currently correcting and re-centering the present financial reports on our website.

We need to produce a 6-month financial report for posting for members. To accomplish this, we have a business meeting where we show the budget and how our financials compare to the budget. Mike is going to meet with Carol

to find out when the 6 month, report is due. Then plan accordingly. The Chorale Members have a right to know how and where their dues are being used.

OLD BUSINESS

Lisa Sode, the PCCC Secretary resigned on January 15, 2024, and Barbara Bell, was elected to replace Lisa at least until the coming elections in the summer.

NEW BUSINESS

Conflict of Interest

All BOD members signed a Conflict-of-Interest form. Michael will send them to Ann for posting. Barbara signed a new Conflict-of-Interest form and will be added to the bank account.

Concert and Concert Manager

Joyce Nestor our PCCC Concert Manager is moving to Colorado. Ann Shephard and Carol Walker have agreed to share the responsibilities of Concert Manager. Carol is going to help Ann with Concert preparations. Joyce created a spread sheet or database that automatically projects the concert milestones as the info is added for each concert. The artwork for the poster was due Feb 2nd from Coleman Flentge but he will have it by Monday. Kim can bring her laptop so we can all see it. The concert will be at Eastside Baptist.

Discussion on how the sound in our last concert at Nativity Church was inadequate and disappointing. We didn't have adequate mics and the sound only traveled half-way to the back of the church.

The Summer Concert is the 8th of June. There will be two concerts. One of the concerts will be at FUMC Plant City. The location of the other is TBD but hopefully at St Andrews Episcopal Church in downtown Tampa. There is another Lutheran Church in Clearwater that has wonderful acoustics that may just be too far away for our members.

Dresses

Marilyn has received most of the dresses but is holding off bringing them in to the members until all have been received. They are trickling in 1 and 2 at a time. They should all be here in 1 or 2 weeks. All the dresses need to be hemmed.

Kim offered to hem a dress in an emergency situation. But it would need to be a real emergency.

Assisted Living Facilities

Mike suggested we approach Assisted Living places to solicit concert ticket sales and give them a discount rate on the tickets. Discussion followed on how and where to approach them. Lark may be able to provide more information as she is Secretary to the Women's Group, and they have more experience.

Board Members Informal Meeting

We could meet every Monday before rehearsals or during intermission and keep tabs on what needs to be done.

NEXT BOARD MEETING

The next monthly BOD Meeting will be Thursday, February 8, 2024, at 7:00 p.m.

ADJOURNMENT

There, being no additional business, Brandt called for adjournment. The meeting as adjourned at 7:37 p.m.

Respectfully submitted.

Barbara Bell

Barbara Bell – PCCC Secretary